

# Who we are and what we do...

The Permanent Commission on the Status of Women (PCSW) was created in 1973 by an act of the Connecticut State Legislature. Under Sections 46a-1 through 46a-6 of the Connecticut General Statutes, a seventeen-member Commission, the staff and volunteers work to eliminate sex discrimination in Connecticut.

As required by statute, the PCSW studies all matters concerning women; informs the leaders of business, education and government about the nature and scope of sex discrimination; serves as a liaison between government and private interest groups concerned with services for women; promotes consideration of qualified women to all levels of government positions; and works with state agencies to assess programs and practices as they affect women. (C.G.S. 46a-4)

As a method of filling our statutory mandate to serve as a liaison between government and private interest groups, the PCSW convenes the Connecticut Women's Agenda, the Connecticut Women's Health Campaign and the Women's Economic Development Initiative.

## The Internship Program

### Permanent Commission on the Status of Women

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### Staff

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Susan H. Hoover, *Special Projects Director*  
Barbara Potopowitz, *Public Information Officer*  
Natasha M. Pierre, *Legislative Analyst*  
Rosemary Lopez, *Senior Administrative Assistant*  
Lillie Wright, *Senior Administrative Assistant*



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## What would I do at the PCSW?

**A**n intern or volunteer may be asked to help update or write publications, or to work with the staff of the Commission during the Legislative session. A legislative intern would help track bills during the session, attend public hearings and assist in the research of written testimony.

Interns and volunteers have been asked to participate in the planning and implementation of special events such as *Take Our Daughters and Sons To Work Day* and *Making Women Visible Day*. Our interns and volunteers are also invited to assist at agency conferences and statewide meetings. An intern assigned to special projects may also be asked to work with the *Women in the Trades and Nontraditional Occupations* program and conference.

The PCSW needs interns and volunteers to continue the mission of the agency. In the past, interns and volunteers have been assigned projects such as researching information for the commission publication *Facts about the Status of Women in Connecticut*. Interns have also been instrumental in the production of publications such as the *Women in Nontraditional Occupations Resource Guide* and the *Sexual Harassment Trainers List*.

## When can I work with the PCSW?

**T**he PCSW offers three internship periods per year. Although we are willing to work with any individual scheduling needs, we find that our internships fit into three times of the year ; Fall/Spring/Summer.

## I'm interested. What's next?

**I**f you are interested in working as an intern or volunteer, you will meet the coordinator of the program, PCSW Public Information Officer Barbara Potopowicz who will talk with you briefly over the phone to ascertain your interests and availability. Then, you will come in for an interview, bringing a resume and references. During the interview we will get to know more about you, and you about us. We'll discuss specific school requirements for your internship, hours and days you are available and possible projects. If we're both still interested, PCSW will talk with your references and establish your schedule. Then it's... "Welcome Aboard"!

Online applications can be found at [www.cga.state.ct.us/pcsw/intern.htm](http://www.cga.state.ct.us/pcsw/intern.htm)  
Yes, I'm interested in an internship or volunteering with the Permanent Commission on the Status of Women.

☐ Please e-mail me at \_\_\_\_\_

☐ Please call me at \_\_\_\_\_ the best time is \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Please mail coupon with your resume to: Barbara Potopowicz, PCSW, 18-20 Trinity Street, Hartford, CT 06106.